Copy 6 of 7

21 December 1956

MEMORANDUM FOR:

Project Director of Materiel

Project Director of Administration Project Director of Operations

THROUGH

Deputy Project Director

SUBJECT

Revision of SOP's and Directives

REFERENCE

2345 (IN 11324)

25X1A

25X1A

- 1. The referenced message from points out that our standing SOP's and directives have not caught up with the many recent developments in the form of new supply procedures, responsibilities for liaison with USAFE and similar matters. This is scarcely surprising since we have had to give our first attention in this Headquarters to getting to the working out of the procedures and to the issuance by cable of instructions which, I think, are quite adequate to permit business to be carried on. Nevertheless, we should as soon as time permits revise our outstanding directives and procedures to bring them fully up to date.
- 2. I would appreciate it if the addressees would, therefore, review outstanding published documents and undertake the preparation of any necessary revisions. I would like to receive by 4 January 1957 in the briefest form a list of documents requiring such amendment together with an indication of when the indicated amendments would be published.

RICHARD M. BISSELL, JR. Project Director

RMB:gjg (21 Dec 56)

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